

## Off-Campus Programs

Principia offers several types of off-campus programs:

- Principia abroads and field programs (contact: Principia Abroads)
- Academic internships (contact: Academic and Career Advising - ACA)
- Independent Course contracts when off campus, or interterm (contact: Registrar's Office)

**Principia abroads**, directed by a Principia faculty member, are interdisciplinary, experiential learning programs in a country other than the United States. These unique academic programs help students to deepen their understanding of other peoples, to gain a clearer sense of intercultural differences and similarities, and to stretch their own perceptions of themselves and the world. Students are also challenged to meet the demands that come with living, traveling, and working together as a group.

**Field programs** are directed by a Principia faculty member and are similar in many ways to Principia abroads. Field programs, however, are conducted in the United States.

**Academic internships** give students the opportunity to participate in work environments while receiving academic credit. Students work with a Principia College faculty member who assists in developing the learning contract, maintains contact with the student during the internship, and gives a grade based on the learning contract.

To be eligible for an off-campus internship, students must be in good academic standing. Exceptions must be approved by Scholastic Committee. The academic department sponsoring the internship determines the level of writing proficiency required for a specific internship.

At least six months prior to the intended internship, a qualified student should:

- Develop a résumé and cover letter. Visit the ACA website and look under Career Resources for résumé samples and template; and be sure to ask ACA to check over your final materials before sending them to a potential employer.
- Begin to research possible internship locations. Look under Internship Opportunities on the ACA website for online listings, attend ACA workshops, or meet with ACA for additional help.

At least one term prior to the intended internship, a qualified student should complete the formal process of developing and obtaining approval of an Internship Contract between him/herself and Principia.

Check the published academic calendar for specific due dates.

For information on tuition charges see Fees and Personal Expenses (<http://catalog.principiacollege.edu/admissions-finances/costs-fees>).